

Why join our team?

Caring for loved ones is often a thankless job. The challenges and joy may often be invisible to most. At Unlimited Possibilities, we see, hear, and understand the compassion needed to support the unique challenges each individual and family is facing. Our team of dedicated employees provide much-needed relief to families.

Our Mission: We create a limitless future for children and families with disabilities.

Our Vision: We will be the cornerstone of the disability community.

Our Values:

- We are family focused
- We are steadfast
- We are human centered
- We think beyond

For many in the Orange County disability community, Unlimited Possibilities is the trusted source of support. Our experienced staff and volunteers work closely with individuals and their loved ones to problem-solve and guide them on their paths to safety, success, wellness, and fulfillment.

Occupational Therapist Summary:

Provide comprehensive occupational therapy services to children birth to 22 years of age with or at risk for developmental delays, and disabilities to help them reach their maximum potential and be active members of society. This includes assessment, consultation, and treatment in individual and group sessions as well as participates and contributes to multi-disciplinary evaluations and programs.

Job Requirements:

Quality of care:

- Completes standardized developmental assessments and evaluations.
- Designs and provides individualized occupational therapy to clients in the therapy center or home setting.
- Provides education and training to parents/caregivers.
- Assists in communicating with physicians and medical personnel.
- Collaborates with other professionals involved in the clients care as appropriate.
- Screens for and reports abuse and neglect.
- Provides community resource information as needed.

Communication:

- Communicates with Manager of Therapy Services and Lead Occupational Therapist regarding
- case management issues.

- Communicates with doctors and/or other medical professionals regarding recommendations
- and/or changes in services.
- May schedule and confirm clients.
- Makes recommendations regarding the acquisition of therapeutically needed equipment and supplies.

Program Coordination and Administration:

- Conducts assessment of new referrals.
- Provides in-service training and support to therapy staff and peers.
- May need to attend transition meetings with school district and Regional Center representatives.
- Prepares reports:
 - Developmental Summary Reports
 - Recommendation reports – as needed
 - Progress Notes
 - Evaluations and re-evaluations as needed
 - Discharge Reports
- Completes internal documentation including daily attendance notes and billing in EMR sheets
- Attends one time a month therapy meeting and all Irvine staff, and other meetings as scheduled.
- Supervision of at least two therapy interns/volunteer staff.
- Participates in College Affiliated Program as Clinical Instructor to mentor Student Occupational Therapist after one year of experience or when deemed to have enough clinical experience by Lead Occupational Therapist

Additional Job Requirements:

- Must successfully pass job-related drug screen, background check, and provide proof of negative tuberculosis test results while maintaining clearance every two years
- Attend all Staff-in-Service events and participate in other scheduled meetings as required
- Represent Unlimited Possibilities in an ethical and professional manner; maintain confidentiality and exercise discretion
- Adhere to all Company policies, procedures, and safety regulations
- Demonstrate high level of quality work, attendance, and appearance

Experience and Competencies you will possess:

- Graduation from an accredited occupational therapy school.
- Maintain current license from California Board of Occupational Therapy.



- Registered (OTR) from National Board for Certification Board of Certification in Occupational Therapy.
- Minimum of one-year pediatric job experience or 3-month pediatric internship.
- Must successfully pass job-related drug screen, DOJ background check and registry, and be eligible for acceptance by our company commercial auto policy based upon DMV report with annual review thereafter.
- This position requires local travel.
- Must provide proof of valid CA driver's license, automobile insurance and reliable transportation upon hire & at expiration thereafter.
- Provide proof of negative tuberculosis test result; maintain clearance every year.
- Complete & maintain Infant/Child/Adult CPR/First Aid training or provide proof of certification.
- Comfortable with moderate standing, stooping, walking, bending, reaching, climbing, and lifting up to 40 pounds.

Why Join Unlimited Possibilities?

- 401(k) and company match
- Company paid Medical, Dental, Vision insurance
- Voluntary benefits that include FSA, Life insurance, Disability insurance and more
- Vacation based on tenure
- 6 Sick Leave days
- 13 Paid Holidays

Equal Opportunity: Unlimited Possibilities is an at-will and equal opportunity employer and seeks to employ and assign the best qualified personnel in a manner that does not discriminate based on race, color, religion, gender, marital status, age, national origin, physical or mental disability, sexual orientation, veteran/reserve and National Guard status or any other status or characteristic protected by law.